

Direct Debit Instruction Form

For investing into Investment Account and ISA products

Valid from December 2015

Please complete the direct debit instruction below, including the section marked for J.P. Morgan Trustee & Administration Services Limited Official Use Only. Please include your account number in the 'Reference number' field.

If you have any questions regarding this form please call our UK-based Client Services team on 0800 20 40 20. Our telephone lines are open Monday to Friday, 9am to 5.30pm.

J.P. Morgan Trustee & Administration Services Limited Authorised and regulated by the Financial Conduct Authority. Registered Office: 25 Bank Street, Canary Wharf, London E14 5JP. Registered in England No. 1823867.

Instruction to your bank or building society to pay by Direct Debit



Please fill in the whole form using a ball point pen and send to:

FREEPOST JP MORGAN AM.

An address or a stamp is not required to be added to the envelope.

To the Manager

Name of bank or building society

Address

Postcode

Name(s) of account holder(s)

Bank/building society

Account number

Branch sort code

Service user number

Reference number

**FOR J.P. Morgan Trustee & Administration Services Limited
OFFICIAL USE ONLY**

This is not part of the instruction to your bank of building society.

Your first name(s) in full

Your surname

Your postcode

Instruction to your bank or building society

Please pay J.P. Morgan Trustee & Administration Services Limited Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with J.P. Morgan Trustee & Administration Services Limited and, if so, details will be passed electronically to my bank or building society.

Signature(s)

Date

Banks and building societies may not accept Direct Debit Instructions for some types of account.

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit **J.P. Morgan Trustee & Administration Services Limited** will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request **J.P. Morgan Trustee & Administration Services Limited** to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by **J.P. Morgan Trustee & Administration Services Limited** or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
 - If you receive a refund you are not entitled to, you must pay it back when **J.P. Morgan Trustee & Administration Services Limited** asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

